**Volunteers in Rappahannock County Park: Volunteer Project Policy v.100**

BACKGROUND

RCRFA depends almost entirely on volunteers to fulfill its obligation to maintain, enhance, and utilize the Rappahannock County Park through projects that are (i) funded either by grant moneys or in-kind donations and (ii) depend on volunteer labor or donated professional labor for implementation. Historically, some established groups have provided organization and supervision of volunteer efforts, e.g., the Old Rag Master Naturalists (ORMN) and the Boy Scouts. Volunteers such as ORMN are currently authorized and approved to schedule and supervise community workdays to work on approved projects in the areas of:

* Maintenance of planted gardens, forested areas, and VDOT right of way
* Trail maintenance
* Prep and planting in REC right of way
* Invasive control

RCRFA is adopting this Volunteer Project Policy to better manage and ensure proper oversight of approved projects.

PROPOSED VOLUNTEER PROJECT POLICY

RCRFA will follow the steps below when approving projects:

1. RCRFA will approve proposed projects only after reviewing a project description, including a description of the proposed project scope, project scheduling, project funding, and project volunteers.
2. As part of this process RCRFA will also identify and approve organizations and/or individuals (internal to RCRFA and/or from the community) who are willing to undertake and supervise the approved scope of work.
3. All project volunteers will be required to sign an approved, legally sufficient waiver of liability holding RCRFA, RCRFA board member, Rappahannock County, and other stakeholders harmless.
4. An RCRFA board member will be designated as the lead for each approved project, responsible either for direct supervision or to serve as the primary liaison with designated volunteers.
5. RCRFA will maintain a list of approved projects and volunteers and will review project status at regular intervals.